

AGENDA

BROOKLINE HOUSING AUTHORITY BOARD OF COMMISSIONERS MEETING

TUESDAY, MAY 27, 2025, AT 4:30 PM

In Person 90 Longwood Avenue, Community Room or

By Telephone Conference Call: (929) 205 - 6099

Meeting ID: 831 1859 5956 Passcode: 126611

or by Zoom Meeting Link:

<https://us02web.zoom.us/j/83118595956?pwd=XfmqFbTbctqkKyWJi193PrdHwfjMo9.1>

1. Call to Order	
2. Board Reports	No Votes
3. Executive Director Report	No Votes
4. Resident Services Report	No Votes
5. Public Comment	No Votes
6. Consent Agenda	Vote to approve Consent Agenda, Items 6.A. through 6.G.
A. Approval of Minutes	Vote to approve April 8, 2025, and May 2, 2025, Board Meeting Minutes.
B. Reimbursable Fee Door Replacement High Street Veterans	Vote to approve a reimbursable fee to the architecture and engineering contract with Garofalo Design Associates in the amount of \$ 13,926 for the front apartment door project at High Street Veterans Apartments.
C. Proprietary Item Door Replacement High Street Veterans	Vote to approve the use of Proprietary Products in the bid specifications for the front apartment door replacement project at High Street Veterans Apartments.
D. Contract Award FM Generator	Vote to approve contract with FM Generator for \$49,650.00. The three-year contract is for service at the five BHA properties with generators.
E. Contract Award A & E 153 Kent, 1057 Beacon, 11 Harris	Vote to approve a contract for architectural and engineering services with Garofalo Design Associates, Inc. in the amount of \$ 43,361 for the replacement flooring project at 153 Kent Street, 1057 Beacon Street and 11 Harris Street

F. Contract Award Environmental Consultants 190 Harvard	Vote to approve contract with Universal Environmental Consultants (UEC) for hazardous material testing and air/water infiltration testing for \$30,250.
G. Section 8 Management Assessment Program	Vote to approve the Section 8 Management Assessment Program Certification and submission.
7. HUD Capital Plan FY2025 – FY2029	Vote to approve the Brookline Housing Authority’s FY 2025 – 2029 Capital Plan for Federal Public Housing for projects in the HUD Capital Funds Program (CFP).
8. FY 2025 EOHLC Year End Certifications	Vote to approve the FY 2025 Year-end Income and Expense Reports and EOHLC Certifications.
9. Contract award Fitness Equipment 32 Marion	Vote to approve contract a contract for fitness equipment for 32 Marion with Advantage Sports & Fitness, Inc. for an amount not to exceed \$42,222.99
10. Potential Change Order #114 32 Marion	Vote to authorize the BHA to approve Project Change Order #114 for 32 Marion Street in the amount of \$95,039.84.
11. 2025 Payment Standards Housing Choice Vouchers	Vote to approve payment standards for the Housing Choice Voucher (Section 8) Program.
12. Section 8 Administrative Plan	Vote to approve the proposed updates to the BHA Section 8 Administrative Plan, as outlined in the accompanying memo.
13. Direct Services for BHA Residents Funding Recommendations	Vote to authorize the Executive Director to execute contracts with the following entities totaling no more than \$25,000 individually and \$100,000 collectively: Brookline Community Development Corporation, the Brookline Teen Center, Steps to Success Inc. and Women Thriving Inc.
14. Contract Award Search Consultant	Vote to approve a hiring search services contract for a redevelopment position.
15. Other Business	
16. Upcoming Meetings	Tuesday, June 17, 2025, at 4:30 PM
17. Vote to Adjourn	