

## AGENDA

**BROOKLINE HOUSING AUTHORITY  
BOARD OF COMMISSIONERS' MEETING  
TUESDAY, November 12, 2024, 4:30 PM**

**In Person 90 Longwood Avenue, Community Room**

**or**

**By Telephone Conference Call: (929) 205 - 6099**

**Meeting ID: 813 9685 8762 Passcode: 235319**

**or by Zoom Meeting Link:**

<https://us02web.zoom.us/j/81396858762?pwd=Eb24kaZ26kFGLTVOj6BNcpEPqQbG9j.1>

1. Call to Order	
2. Board Reports	No Votes
3. Executive Director Report	No Votes
4. Public Comment	No Votes
5. Consent Agenda	Vote to approve Consent Agenda, Items 5.A. through 5.D,
A. Approval of Minutes	Vote to approve the October 8, 2024, Board Meeting Minutes.
B. Change Order #2 Kickham Apartments	Vote to affirm change order #2 for \$6,336.00 and 121 day no cost time extension with Almar LLC for the Kickham roof-parking lot project 33-7.
C. Substantial Completion Kickham Apartments	Vote to approve the substantial completion of the Kickham Roof and parking lot project. Substantial completion has been approved by the projects Architect at BWA Architecture.
D. Fee Amendment Kickham Apartments	Vote to approve a fee increase to the architecture and engineering contract with BWA Architects in the amount of \$3,960 for the window replacement project at the Kickham Apartments.
6. Change Order #224 50 Pleasant Apartments	Vote authorizing BHA to approve Potential Change Order #224 for 50 Pleasant Apartments in the amount of \$60,421.26 for plaster repair in Phase 4 and skim coating on select walls in the common areas.

7. Contract Award Walnut-High Preconstruction	Vote to authorize a contract with Callahan Construction for Preconstruction Services for Phase 1 of the Walnut High Redevelopment for a not-to-exceed value of \$92,539.
8. Contract Award Hazardous materials testing and consulting	Vote to authorize a contract for hazardous materials testing and consulting at Walnut High Apartments with Universal Environmental Consultants (UEC) for \$13,000.
9. Contract Amendment Design Services Kickham Apartments	Vote to authorize the Interim Executive Director to execute a contract amendment with BWA Architecture for a total fee of up to \$1,161,970 for design services for the redevelopment of Kickham Apartments.
10. Informational Item: Resident Services Quarterly Report	No Votes. The quarterly report on resident services is provided for review.
11. Other Business	
12. Upcoming Meetings	December 10, 2024, at 4:30PM
13. Vote to Adjourn	