

AGENDA

**BROOKLINE HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
TUESDAY, September 10, 2024, 4:30 PM**

**In Person 90 Longwood Avenue, Community Room
or
By Telephone Conference Call: (929) 205 - 6099
Meeting ID: 810 3961 9201 Passcode: 583120
or by Zoom Meeting Link:**

<https://us02web.zoom.us/j/81039619201?pwd=QHijbXTITbBzVKQMPBxnGYeAXa6gTY.1>

1. Call to Order	
2. Board Reports	No Votes
3. Executive Director Report	No Votes
4. Public Comment	No Votes
5. Consent Agenda	Vote to approve Consent Agenda, Items 5.A. through 5.C
A. Approval of Minutes	Vote to approve the August 13, 2024, Board Meeting Minutes.
B. Change Order 190 Harvard Street Roof and Parking	Vote to approve Change Order #1 for an increase in the paving scope to include right-side driveway/dumpster area and revised landscape plantings to the 190 Harvard Street roof-parking lot project in the amount of \$14,638 with Almar LLC.
C. Change Order High Street Veterans Stairwell Renovation Project	Vote to approve Change Order #2 in the amount of \$36,474.70 with Homer Inc. Contracting and a time extension of 82 days for the High Street Veterans stairwell renovation project.
6. Contract Approval 190 Harvard Street Window Replacement	Vote to approve a contract with BWA Architects for design and construction administration services for window replacement at 190 Harvard Street for a not to exceed fee of \$50,100.

7. Policy Approval Emergency Management Plan	Vote to approve the Emergency Management Plan as prepared by MAPC and BHA staff to ensure the safety and well-being of residents and staff in the event of an emergency.
8. Contract Increase 50 Pleasant Street Design Services	Vote to increase the existing contract with BWA Architects for design services, including an additional month of construction administration and revised drawings to add bollards to the garden walkway, at the 50 Pleasant Street redevelopment for an additional not to exceed fee of \$30,010.
9. Contract Increase 50 Pleasant Street Owners Project Management Services	Vote to increase the existing contract with Waypoint KLA for Owners Project Management services for an additional five month period at the 50 Pleasant Street redevelopment for an additional not to exceed fee of \$108,000.
10. Contract Approval Walnut-High Redevelopment	Vote to approve a contract for a Phase II Environmental Site Assessment and supplemental geotechnical engineering services for the Walnut-High Redevelopment Project in the amount of \$60,750 with McPhail Associates.
11. Policy Approval BHA Personnel Policies	Vote to approve updated Personnel Policies for BHA employees.
12. Other Business	
13. Upcoming Meetings	October 8, 2024, at 4:30PM
14. Vote to Adjourn	