

## AGENDA

**BROOKLINE HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
TUESDAY, August 13, 2024, 4:30 PM**

**In Person 90 Longwood Avenue, Community Room**

**or**

**By Telephone Conference Call: (929) 205 - 6099**

**Meeting ID: 897 8010 7220 Passcode: 845120**

**or by Zoom Meeting Link:**

<https://us02web.zoom.us/j/89780107220?pwd=4RY66ca7d0A0Uc9KxGambJDT7B2T6P.1>

1. Call to Order	
2. Board Reports	No Votes
3. Executive Director Report	No Votes
4. Public Comment	No Votes
5. Consent Agenda	Vote to approve Consent Agenda, Items 6.A. through 6.J.
A. Approval of Minutes	Vote to approve the July 9, 2024, Board Meeting Minutes.
B. Proprietary Item Egmont and Trustman Apartments	Vote to authorize the use of Proprietary Products (Best Keying System) in the bid specifications for the windows and hallways renovation project at Egmont and Trustman Apartments.
C. Change Order 153 Kent Street	Vote to approve change order #1 of no cost and a 324-day time extension with Creative Developers, LLC for the Kent Street kitchen upgrade project.
D. Substantial Completion 153 Kent Street	Vote to approve substantial completion of the 153 Kent Street kitchen upgrade project with Creative Developers, LLC. Substantial completion has been approved by the project's architect at Garafalo Design Associates Inc.
E. Final Completion 153 Kent Street	Vote to approve final completion of the 153 Kent Street kitchen upgrade project with Creative Developers, LLC. Final completion

	has been approved by the project’s architect at Garafalo Design Associates Inc.
F. 22 High Street Fire Alarm Repairs	Vote to approve repairs to the fire alarm system at 22 High Street in the amount of \$11,271.28 with the BHA’s procured fire alarm service provider AETNA Fire Alarm Service Company, Inc. to repair the basement horn circuit.
G. Change Order 1057 Beacon Street	Vote to approve Change Order #1 in the amount of \$8,471.52 and 112 days with T4 Construction for the 1057 Beacon Street façade repair project.
H. Substantial Completion 1057 Beacon Street	Vote to approve Substantial Completion of the 1057 Beacon Street exterior façade repair project with T4 Construction. Substantial completion has been approved by the project architect at Richard Alvord Architects.
I. Final Completion 1057 Beacon Street	Vote to approve Final Completion of the 1057 Beacon Street exterior façade repair project with T4 Construction. Final completion has been approved by the project architect at Richard Alvord Architects.
J. Application Submission	Vote to endorse the application to the Executive Office of Housing and Livable Communities (EOHLC) for additional High Leverage Asset Preservation Program funds (HILAPP) to match the Town of Brookline’s Community Preservation Act grant of \$500,000 for roof replacement at Egmont Street Veterans.
6. IT Upgrades	Vote to approve upgrades to the BHA’s IT system in the amount of \$10,593.36 with Bulletproof for technologies that improve cybersecurity, remote access capabilities, and modernize data storage infrastructure.
7. Walnut High Apartments Redevelopment Contract Approval	Vote to approve a contract with WaypointKLA for Owner’s Project Manager (OPM) services in an amount not to exceed \$550,000 for the Phase 1 redevelopment of Walnut High Apartments.
8. Walnut High Apartments Redevelopment	Presentation of Walnut-High proposed Site Plan and Development Program.
9. Resident Services	Quarterly Resident Services Report, No Votes.
10. Other Business	
11. Upcoming Meetings	September 10, 2024, at 4:30PM

12. Vote to Adjourn	