

AGENDA

**BROOKLINE HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
TUESDAY AUGUST 8, 2023, 4:30 PM**

**By Telephone Conference Call: (929) 205 - 6099
Meeting ID: 836 8905 7235 Passcode: 418109
or by Meeting Link: [ZOOM](#)**

1. Call to Order	
2. Board Reports	No votes
3. Executive Director Report	No Votes
4. Public Comment	No Votes
5. Consent Agenda	Vote to approve Consent Agenda, Items 5.A. through 5.K.
A. Approval of Minutes	Vote to approve the July 11, 2023, Board Meeting Minutes.
B. Change Orders Kickham Apartments Door and Flooring Project	Vote to approve a change order #1 in the amount of \$6,050 to add two-unit doors to project scope, change order #2 in the amount of \$9,131.20 to remove welded door frames not identified in the project scope, change order #3 in the amount of \$4,813.23 to add painting of elevator doors to project scope, and change order #4 in the amount of \$530.84 due to a delay in completing a wall repair due to unit access issues; all as approved by Richard Alvord Architects.
C. Substantial Completion Kickham Apartments Door and Flooring Project	Vote to approve Substantial Completion for the Kickham unit doors and hallway painting project with contractor R Mullen. Substantial Completion was approved by the project's Architect at Richard Alvord Architects.

D. Final Completion Kickham Apartments Door and Flooring Project	Vote to approve Final Completion for the Kickham unit doors and hallway painting project with contractor R Mullen. Final Completion was approved by the project's Architect at Richard Alvord Architects.
E. Contract Affirmation 1057 Beacon Street Architect/Engineer	Vote to affirm a contract for architectural and engineering services with Richard Alvord Architects, in the amount of \$13,120, for the brickwork repointing project at 1057 Beacon Street as designated by EOHLC's "House Doctor" architecture and engineer selection program.
F. Change Order High Street Veterans Retaining Wall Project	Vote to approve Change Order #1 for \$0 and a time extension of one hundred thirty-eight (138) days for the High Street Veterans retaining wall project. This change order was approved by the project's Architect Waterfield Design Group.
G. Substantial Completion High Street Veterans Retaining Wall Project	Vote to approve Substantial Completion for the High Street Veterans retaining wall project with The Canniff Company. Substantial Completion was approved by the project's Architect at Waterfield Design Group.
H. Final Completion High Street Veterans Retaining Wall Project	Vote to approve Final Completion for the High Street Veterans retaining wall project with The Canniff Company. Final Completion was approved by the project's Architect at Waterfield Design Group.
I. Change Order High Street Veterans Bathroom Fan Project	Vote to approve Change Order #4 for a credit in the amount of \$106.30 and a time extension of forty-five (45) days with Araujo Bros. Plumbing Inc. This change order was approved by the project's Engineer at Nangle Engineering.
J. Walnut-High Street Apartments Flooring Project	Vote to approve Change Order #4 in the amount of \$50,182.11 and a time extension of ten (10) days with Continental Flooring for the flooring replacement project at Walnut-High Street Apartments. This change order was approved by the project's Architect at Garafolo Design Associates.
K. Walnut-High Street Apartments Flooring Project	Vote to approve Change Order #3 in the amount of \$11,800.00 with Wakefield Moving Company for the moving component of the flooring replacement project at Walnut-High Street Apartments. This change order was approved by the project's Architect at Garafolo Design Associates.
6. Contract Amendment Kickham Apartments Redevelopment	Vote to approve a contract with BWA Architects in an amount not to exceed \$43,460 for the Design and Construction Administration Services for the roof replacement at Kickham Apartments.

7. Contract Award Parking Lot Line Painting	Vote to approve a contract with Quality Pavement Markings for \$10,650.00 to line strip and number parking spaces at High Street Veterans, Egmont Street Veterans, Trustman Apartments, and Walnut Street Apartments.
8. Contract Award Payroll Processor	Vote to approve a contract with Paychex, Inc. in the amount of \$13,172.60 in the first year to provide payroll processing services and human resources support for a term of three years.
9. Contract Amendment 32 Marion Street Redevelopment	Vote to approve a contract update with the Environmental Engineer (D3G, PEER Associates) for additional subsurface investigations.
10. Change Orders 50 Pleasant Street Redevelopment	Vote to approve change orders to the construction contract with Daniel O'Connell's Sons (DOC) to be paid by project contingency funds in the total amount of \$383,805.56 for the 50 Pleasant Street redevelopment.
11. Other Business	
12. Upcoming Meetings	September Board Meeting: Tuesday, September 12th - 4:30PM
13. Vote to Adjourn	