

AGENDA

**BROOKLINE HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
TUESDAY, JUNE 14, 2022, 4:35 PM**

**By Telephone Conference Call: (929) 205 - 6099
Meeting ID: 816 6712 7093 Passcode: 141491
or by Meeting Link: [ZOOM](#)**

1. Call to Order	
2. Board Reports	No votes
3. Election of Officers	Votes to elect Chair, Vice Chair, and Treasurer of the Board of Commissioners for one-year terms.
4. Executive Director Report	No Votes
5. Public Comment	No Votes
6. Consent Agenda	Vote to approve Consent Agenda, Items 6.A. through 6.G.
A. Approval of Minutes	Vote to approve the May 10, 2022, and May 24, 2022, Board Meeting Minutes.
B. Contract Award Intercom Replacement 22 High Street	Vote to approve a contract for architectural/engineering services with Nangle Engineering in the amount of \$23,240 for the building entry door intercom replacement project at 22 High Street Apartments.
C. Contract Award Flooring Replacement Walnut St. Apartments	Vote to approve a contract for architectural services to Garofalo Design Associates, Inc. in the amount of \$24,000 for the apartment flooring replacement project at the Walnut Street Apartments.
D. Contract Award Kitchen Upgrade 153 Kent Street	Vote to affirm a contract for architectural and engineering services with Garofalo Design Associates, Inc. in the amount of \$9,950 for the kitchen upgrade project at 153 Kent Street.

E. Contract Award Driveway and Fencing 153 Kent Street	Vote to affirm a contract for architectural and engineering services with Allen & Major Associates, Inc. in the amount of \$8,700 for the driveway repaving and fencing replacement project at 153 Kent Street.
F. Contract Award Bathroom Fans High Street Veterans	Vote to award a contract for the bathroom fans installation project at High Street Veterans Development to Araujo Bros. Plumbing & Heating Inc. in the amount of \$472,100.
G. Authorization of Proprietary Products	Vote to authorize the use of Proprietary Products in the bid specifications for the door replacement project at Kickham Apartments.
7. FY 2022 12-month Operating Results	John Kelley, Director of Finance. Discussion, no votes.
8. Contract Award Accounting Services Sussman Apartments	Vote to award a contract to Daniel Dennis & Co. for preparation of cost certifications, audits, and tax returns for 50 Pleasant Street LLC, for an initial three-year term with two one-year renewal options, in an amount of \$45,000 in the year that tax credits are initially certified and an amount of \$18,000 per year thereafter.
9. Change Order 90 Longwood	Affirmation of Staff Approved Change Order Items and 90 Longwood Renovation Update.
10. Contract Award Maintenance	Vote to award a contract to Northeastern Mechanical Inc. of Canton, MA in the amount of \$187,768 for a three-year maintenance contract for 90 Longwood Avenue and 61 Park Street HVAC equipment.
11. Amendment to Section 8 Administrative Plan	Vote to approve an amendment to the BHA's Section 8 Administrative Plan ('ADMIN'), to allow vouchers to be held back to accommodate the planned use of additional project-based vouchers.
12. Other Business	
13. Upcoming Meetings	July Board Meeting: Tuesday, July 12th - 4:30 PM.
14. Vote to Adjourn	